

**West Ossipee Fire Precinct
Commissioners Meeting
January 4, 2016**

Commissioners Present: Greg Howard, Paula Moore, Stanley Brothers was not present.

Recorded by: Xann Horn – Precinct Commissioners' Secretary

Call to Order: Howard called the meeting to order at 6:19 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Howard, seconded by Moore, to approve December 21, 2015 meeting minutes. **All in favor, motion passed.**

2. Purchase Orders – None.

3. Review and Approval of Manifests

Motion: by Howard, seconded by Moore, to approve a payables manifest totaling \$2,254.46 dated December 31, 2015. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a payables manifest totaling \$1,316.69 dated January 4, 2016. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a payroll manifest for December 2015 with a gross total of \$6,946.75.

4. Mail – None.

5. Chief's Report – See attached.

Motion: by Howard, seconded by Moore, to accept Chief's Report as presented. **All in favor, motion passed.**

6. Old Business

A. 2014 Audit – Howard has requested a list of items mentioned in the audit from Plodzick & Sanderson. They will be forthcoming.

B. Time Warner Telephone/Internet – Time Warner cable's installer will be at Central Station between 12:00 and 4:00 p.m. on Wednesday, January 6, 2016.

7. New Business

A. 2016 Annual Meeting – Town meeting is March 9, 2016. The Precinct's Annual Meeting will be on Saturday, March 12, 2016 at 10:00 a.m.

B. Purchasing Policy – Huddleston noted that an engine was put out of service on Christmas Eve. It was suggested that the purchasing policy be amended to allow expenditures of perhaps up to \$2,000 in case emergency repairs are needed to apparatus. Huddleston will review the purchasing policy and propose and amendment to be reviewed and approved at the next commissioners' meeting.

C. Next Meeting will be Monday, January 18, 2016 at 7:00 p.m. Future meetings will also be at 7:00 p.m. until further notice.

8. Public Comments – None.

9. Adjournment

Motion: by Howard, seconded by Moore, to adjourn. **All in favor, motion passed.**
The meeting adjourned at 6:59 p.m.

Approved on _____

January 18, 2016



Commissioner Paula Moore



Commissioner Gregory W. Howard, Chair