

**West Ossipee Fire Precinct  
Commissioners Meeting  
September 7, 2015**

**Commissioners Present:** Greg Howard, Paula Moore, Stanley Brothers

**Recorded by:** Xann Horn – Precinct Commissioners’ Secretary

**Call to Order:** Howard called the meeting to order at 7:05 p.m.

**1. Review and Approval of Meeting Minutes**

**Motion:** by Brothers, seconded by Howard, to approve July 20, 2015 meeting minutes as presented. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Moore, to approve August 17, 2015 public meeting minutes as presented. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Moore, to approve August 17, 2015 non-public meeting minutes as presented. **All in favor, motion passed.**

**2. Purchase Orders**

**Motion:** by Howard, seconded by Brothers, to approve a purchase order to Bergeron Technical Services for \$3,000 for phase 1 of 3 phase which is to prepare specifications for the interior components of a fire suppression system for Jewell Hill Station. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Brothers, to approve a purchase order to State of NH, Criminal Records for a background check for a total of \$49.75. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Moore, to approve a purchase order to Ben’s Uniforms for one white shirt for a total of \$38.00. **All in favor, motion passed.**

**3. Review and Approval of Manifests**

**Motion:** by Howard, seconded by Moore, to approve a payables manifest totaling \$698.89 dated September 7, 2015. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Moore, to approve a payroll manifest for August 2015 with a gross payroll total of \$7,313.26. **All in favor, motion passed.**

**4. Mail**

A. A flyer was received on a Budget Finance Workshop; Howard reviewed the information.

B. Boiler Inspection Fees – \$75 in cash and \$50 in checks was received and will be deposited in the precinct’s checking account.

**5. Chief’s Report – See attached.**

**Motion:** by Howard, seconded by Brothers, to accept report as presented. **All in favor, motion passed.**

6. **Treasurer's Report** – See attached.

**Motion:** by Howard, seconded by Moore, to accept treasurer's report as reported.  
**All in favor, motion passed.**

7. **Old Business**

- A. **2014 Audit** – Final information will be emailed to the auditor and a date will be set to finalize the audit.
- B. **Time Warner Telephone/Internet** – Discussion ensued on date and time for installation. Huddleston should be available when Time Warner will need access to the station.

8. **New Business**

- Howard will be looking into a fire proof filing cabinet.
- Tom Kondrat's, Budget Committee Representative and Moderator, house is up for sale and the commissioners should consider a replacement.
- Exhaust capture systems have been put on the two trucks at Jewel Hill Station.

9. **Public Comments** – None.

10. **Adjournment**

**Motion:** by Howard, seconded by Brothers, to adjourn. **All in favor, motion passed.** The Meeting adjourned at 8:14 p.m.

Approved on Sept. 21, 2015

\_\_\_\_\_  
Commissioner Gregory W. Howard

\_\_\_\_\_  
Commissioner Paula Moore

\_\_\_\_\_  
Commissioner Stanley Brothers