

**West Ossipee Fire Precinct
Commissioners Meeting
April 20, 2015**

Commissioners Present: Stanley Brothers, Greg Howard, Paula Moore.

Recorded by: Xann Horn – Precinct Commissioners' Secretary

Call to Order: Howard called the meeting to order 7:05 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Howard, seconded by Brothers, to approve April 6, 2015 public meeting minutes as presented. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve April 6, 2015 non-public meeting minutes as presented and to seal the files because it may prove detrimental to personnel. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Howard, seconded by Brothers, to approve a purchase order to Chris Oullette for a total of \$39.99 for reimbursement (digital level for Tower 1). **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to Carl Hansen, Builder, for a not-to-exceed total of \$940.00 for central station hallway/bathroom floor at the bottom of the stairs for tile upgrades and enclosure of space. **All in favor, motion passed.**

Motion: by Howard, seconded by Brothers, to approve a purchase order to Hannay Reel Company for a not-to-exceed total of \$250.00 for replacement of the hydraulic reel mounting bracket (Rescue 1). **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to Indian Mound Hardware for a not-to-exceed total of \$350 for Central Station maintenance. **All in favor, motion passed.**

Motion: by Howard, seconded by Brothers, to approve a purchase order to Carroll County Independent and Granite Stater for advertising paving bid specifications for \$200. **All in favor, motion passed.**

3. Review and Approval of Manifests

Motion: by Howard, seconded by Brothers, to approve a payables manifest totaling \$7,065.89 dated April 20, 2015. **All in favor, motion passed.**

4. Mail

- We are in receipt of the new Northway Bank debit card.

5. **Treasurer's Report**

As of tonight, the account balance is \$99,489.96.

Motion: by Howard, seconded by Moore, to accept Treasurer's Report dated April 20, 2015 into record. **All in favor, motion passed.**

6. **Old Business**

- A. **2015 Annual Meeting** – Everything has been filed with DRA and we can file away 2015 annual meeting records.
- B. **Central Station** – Renovations are complete and the work that Carl Hanson Builders did looks great.
- C. **2014 Audit** - Reports have been provided to the auditors; we are waiting to hear from them for a date of when to meet to finish up the audit.
- D. **Elected Officials** – The IRS considers elected officials as employees and they should receive W-2s not 1099s.

7. **New Business**

Asphalt Paving Specifications/Bid Notice

Huddleston prepared and Howard reviewed the bid specifications for paving Jewell Hill and Central Station. Howard will prepare and finalize bid specifications.

Motion: by Howard, seconded by Moore, to prepare final bid specifications and post them on the website and will place a notice in the Carroll County Independent and the Granite Stater. **All in favor, motion passed.**

8. **Public Comments** – None.

9. **Adjournment**

Motion: by Howard, seconded by Moore, to adjourn at 8:02 p.m. **All in favor, motion passed.**

The Meeting adjourned at 8:02 p.m.

Approved on _____

May 4, 2015

Commissioner Gregory W. Howard

Commissioner Stanley Brothers

Commissioner Paula Moore