

**West Ossipee Fire Precinct
Commissioners Meeting
December 7, 2015**

Commissioners Present: Greg Howard, Paula Moore, Stanley Brothers

Recorded by: Xann Horn – Precinct Commissioners' Secretary

Call to Order: Howard called the meeting to order at 6:07 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Brothers, seconded by Howard, to approve November 16, 2015 meeting minutes. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Howard, seconded by Moore, to approve a purchase order to Moore Medical for AED adult and pediatric pads for \$178.18. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to Lakes Region Fire Apparatus for repairs to Engine 1 pump for \$275.00. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to Industrial Protection Service for air bottle testing for a not to exceed amount of \$1,000. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to Chris Ouellette for reimbursement for fuel for a total of \$29.99. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to Diamond Ledge Electronics for a switch box/siren for Car 1 for a not-to-exceed amount of \$600.00. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to Ossipee Mountain Electronics for two pager charges for a not-to-exceed amount of \$150.00. **All in favor, motion passed.**

3. Review and Approval of Manifests

Motion: by Howard, seconded by Brothers, to approve a payables manifest totaling \$4,628.39 dated December 7, 2015. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a payroll manifest with a gross total of \$6,546.75 for December 2015. **All in favor, motion passed.**

4. Mail

- A letter was received from Property Liability Trust regarding their 2016 Annual Meeting (Tuesday December 15, 2015) at which the elections for Board of Directors will take place.
- A letter was received from the US Dept. of Commerce. The US Census Bureau will be conducting the 2015 annual survey of local government finances. The website address for filing was included in the letter.
- \$25.00 was received (Permit to Install and Operate Oil Burning Equipment).

Motion: by Greg, seconded by Brothers, to accept the check for deposit. **All in favor, motion passed.**

5. **Chief's Report** – See attached report.

Motion: by Howard, seconded by Brothers, to accept the Chief's Report into record. **All in favor, motion passed.**

6. **Treasurer's Report** – The checking account balance as of December 7, 2015 is \$111,540.98.

Motion: by Howard, seconded by Brothers, to accept the treasurer's report into record. **All in favor, motion passed.**

7. **Old Business**

A. **2016 Budget** – Howard reported he went before the Budget Committee and presented the 2016 budget. Several members of the Budget Committee raised concern that they did not know how much money has been spent in 2015 out of the current year's budget in order to be able to verify that the Precinct has used money appropriately. He informed them that the Precinct has been on a continual downward trend on our overall budget while at the same time addressing major deficiencies at both buildings. The Commissioners agreed to provide the Budget Committee with an updated MS 37 showing expenditures through tonight for their information. At the meeting with the Budget Committee, Tom Kondrat noted the efforts that the precinct has made and that he was very happy with the efforts up to this point. It is believed that not all of the funds encumbered last year will be used.

B. **Time Warner Telephone/Internet** – The Precinct is still waiting for a date of installation.


8. **New Business** – Discussion ensued on what to do within this year's budget before the end of the year. It was decided that not encumbrances should be needed.

9. **Public Comments** – None.

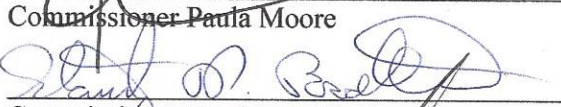
10. **Adjournment**

Motion: by Howard, seconded by Brothers, to adjourn. **All in favor, motion passed.** The meeting adjourned at 7:48 p.m.

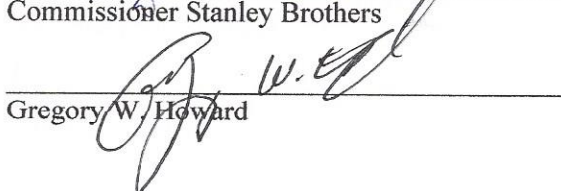
Approved on Dec 21, 2015



Commissioner Paula Moore



Commissioner Stanley Brothers



Gregory W. Howard