

**West Ossipee Fire Precinct
Commissioners Meeting
July 6, 2015**

Commissioners Present: Greg Howard, Paula Moore, Stanley Brothers

Recorded by: Xann Horn – Precinct Commissioners' Secretary

Call to Order: Howard called the meeting to order at 7:04 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Howard, seconded by Moore, to review and approve public minutes of June 15, 2015 as presented. **2 in favor, (Howard, Moore), 0 opposed, 1 abstained (Brothers).**

Motion: by Howard, seconded by Moore, to review and approve non-public minutes of June 15, 2015 as presented. **2 in favor, (Howard, Moore), 0 opposed, 1 abstained (Brothers).**

2. Purchase Orders

Motion: by Howard, seconded by Brothers, to approve a purchase order to Skehan Home Center for electrical conduit for Jewell Hill maintenance for a total of \$87.23. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to Ted Call for reimbursement for expenses for a total of \$147.81. **All in favor, motion passed.**

3. Review and Approval of Manifests

Motion: by Howard, seconded by Brothers, to approve a payables manifest totaling \$51,596.99 dated July 6, 2015. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a payroll manifest totaling \$10,474.13 dated July 6, 2015. **All in favor, motion passed.**

4. Mail

- A letter was received from Plodzick & Sanderson regarding the contract for next year's services.

Motion: by Howard, seconded by Brothers, to execute the commitment letter and return it to Plodzick & Sanderson. **All in favor, motion passed.**

- A letter dated 6/22/15 was received from the Property Liability Trust with an invoice for property and liability coverage (\$8,028.21 for period of 7/1/2015 through 6/30/2016).
- A letter from the Property Liability Trust dated 6/19/2015 was received with an invoice for workers' compensation coverage invoice (\$6,567.60 for period of 7/1/2015 through 6/30/2016).

5. Chief's Report – See attached report.

Motion: by Howard, seconded by Brothers, to accept chief's report into record. **All in favor, motion passed.**

6. **Treasurer's Report** – The checking account has a balance of \$166,631.81, before tonight's payables and payroll.

Motion: by Howard, seconded by Brothers, to accept the treasurer's report into the record. **All in favor, motion passed.**

7. **Old Business**

A. **Internet/Telephone Options** – Time Warner is offering \$179.95/month for a two year contract with an install setup fee of \$75 for each building. We are currently paying Fairpoint \$274.36/month for the two buildings, plus \$47.95 to Time Warner.

Motion: by Howard, seconded by Brothers, to switch from Fairpoint to Time Warner for a two year contract at \$179.95/month and \$150 installation fee for two buildings for internet and phone service and also to cancel the Fairpoint service. **All in favor, motion passed.**

B. **Secretary Position** – Howard reviewed that it was agreed to by the Commissioners at the last meeting that the secretary's pay would be \$4,200/year salary or \$350/month to be reviewed annually.

C. **2014 Audit** – Now that the contract for services has been executed, Howard will follow up with Sheryl Pratt from Plodsick & Sanderson in an effort to finish up the 2014 audit.

8. **New Business** - Huddleston reported that the Town of Ossipee received a check from State of New Hampshire for \$40K+ in regards to the Bayle Mountain fire.

9. **Public Comments** – None.

10. **Adjournment**

Motion: by Howard, seconded by Moore, to adjourn. **All in favor, motion passed.**

The Meeting adjourned at 7:55 p.m.

Approved on

July 20, 2015

Commissioner Gregory W. Howard

Commissioner Paula Moore

Commissioner Stanley Brothers