

**West Ossipee Fire Precinct
Commissioners Meeting
May 18, 2015**

Commissioners Present: Stanley Brothers, Greg Howard, Paula Moore.

Recorded by: Xann Horn – Precinct Commissioners' Secretary

Call to Order: Howard called the meeting to order 7:05 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Howard, seconded by Moore, to approve May 5, 2015 meeting minutes as presented. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Howard, seconded by Brothers, to approve a purchase order to Crowell's for a total of \$310.13 for Car 1 towing. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to Chris Ouellette for a total of \$285.26 for reimbursement (food needed at Bayle Mtn brush fire). **All in favor, motion passed.**

Motion: by Howard, seconded by Brothers, to approve a purchase order to Scott Schwartz for a total of \$133.17 for reimbursement (food needed at Bayle Mtn brush fire). **All in favor, motion passed.**

3. Review and Approval of Manifests

Motion: by Howard, seconded by Brothers, to approve a payables manifest totaling \$955.87 dated May 18, 2015. **All in favor, motion passed.**

4. Mail

- Town of Ossipee sent mail noting their new website and that each department should review it.
- Town of Ossipee sent a memo regarding employee of the year. The deadline was May 18, 2018.
- A notice was received from the IRS regarding contact information on the electronic quarterly filing does not match what they have on file.
- Waste Management mailed a renewal contract which was executed.

Motion: by Howard, seconded by Moore, to execute and return the agreement. **All in favor, motion passed.**

5. Treasurer's Report

As of tonight, the account balance is \$155, 259.73 after tonight's payable.

Motion: by Howard, seconded by Brothers, to accept Treasurer's Report dated May 18, 2015 into record. **All in favor, motion passed.**

6. **Old Business**

A. **Central Station Painting**

Motion: by Howard, seconded by Brothers, to paint the brick façade of Central Station "Redwood". **All in favor, motion passed.**

B. **2014 Audit** – We have not heard from auditors regarding finishing up the 2014 year end audit. Howard will follow-up with Plodzick & Sanderson regarding previously submitted materials.

C. **Asphalt Paving Specifications/Bid Notice**

The following bids to pave Central and Jewell Hill Stations were received.

Lakes Region Paving, LLC - \$47,100

F.R. Carroll, Inc. submitted a bid for \$47,140

GMI Asphalt Paving Specialists - \$36,472

Motion: by Howard, seconded by Moore, to accept the bid from GMI Asphalt Paving Specialists for \$36,472 with the understanding that we get clarification on what appears to be a transcription error for the individual costs for Jewell Hill and Central Station, and all the necessary details are, in fact, included in that quoted price. **All in favor, motion passed.**

7. **New Business**

A. **Internet/Telephone Options** – Howard has compared Fairpoint services with Time Warner services. He will have more information for the next meeting.

B. **Bayle Mountain Brush Fire** – Huddleston reported on the process and the details regarding the fire itself and the expense. The Incident Management Team commented that it could not have run any smoother.

8. **Public Comments** – None.

9. **Commissioners' Secretary Resignation** – Xann has submitted her resignation effective June 30, 2015. No action was taken.

10. **Adjournment**

Motion: by Howard, seconded by Moore, to adjourn. **All in favor, motion passed.**
The Meeting adjourned at 8:46 p.m.

Approved on June 1, 2015



Commissioner Gregory W. Howard



Commissioner Stanley Brothers



Commissioner Paula Moore