

**West Ossipee Fire Precinct
Commissioners Meeting
February 16, 2015**

Commissioners Present: Greg Howard, Paula Moore, Stanley Brothers

Recorded by: Xann Teryek – Precinct Commissioners’ Secretary

Call to Order: Moore called the meeting to order 7:07 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Moore, seconded by Howard, to approve meeting minutes of February 2, 2015. **All in favor, motion passed.**

Motion: by Moore, seconded by Howard, to approve meeting minutes of January 19, 2015. **All in favor, motion passed.**

2. Purchase Orders – None.

3. Review and Approval of Manifests

Motion: by Moore, seconded by Howard, to approve a payables manifest totaling \$4,148.24 dated February 16, 2015. **All in favor, motion passed.**

4. Review and Discussion of Mail Folder – None.

5. Old Business

A. Financial Audit 2013 – The final .pdf of the audit is up on the website and the originals should be received soon.

B. Central Station – Huddleston reported all renovations should be done by the end of next week. Howard suggested that the commissioners formally contact Pleasant North, LLC and request to be removed from their website as satisfied clients.

C. Accounting Changes – Discussion ensued on adding encumbered items to the budget report under “4130 Executive”. All were in favor. These budget line items will be added and a budget report will be emailed to the Commissioners and Fire Chief by week end.

D. 2015 Annual Meeting – Howard will get the MS-737 Form from the Town Hall once it is signed and approved by the Town of Ossipee Budget Committee. Discussion ensued on necessary items for posting, etc. for the annual meeting.

6. New Business - Moore received an email from the Property Liability Trust request information for the annual worker’s compensation audit. Secretary Horn will provide Moore with this information so she may respond to their email.

Howard noted that the flags at Central Station are worn and suggested they be replaced. It was also suggested that Chief Huddleston look into effective illumination of the flags.

7. **Public Comments** – None.

8. **Adjournment**

Motion: by Moore, seconded by Brothers, to adjourn. **All in favor, motion passed.**

The Meeting adjourned at 8:15 p.m.

Approved on _____

3/2/15



Commissioner Paula Moore

Commissioner Gregory W. Howard



Commissioner Stanley Brothers