

**West Ossipee Fire Precinct
Commissioners Meeting
October 6, 2014**

Commissioners Present: Greg Howard, Stanley Brothers, Paula Moore

Recorded by: Xann Horn – Precinct Commissioners' Secretary

Call to Order: Moore called the meeting to order 6:07 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Howard, seconded by Brothers, to review and approve public meeting minutes of September 15, 2014. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Moore, seconded by Brothers, to approve a purchase order to Edward Call for reimbursement of training supplies for a total of \$102.25. **All in favor, motion passed.**

Motion: by Moore, seconded by Brothers, to approve a purchase order to Lakes Region Fire Apparatus for Engine 2 annual service and pump test/certification for a not to exceed figure of \$1,250. **All in favor, motion passed.**

Motion: by Moore, seconded by Howard, to approve a purchase order to Lakes Region Fire Apparatus for Engine 1 annual service and pump test certification for a not to exceed figure of \$1,250. **All in favor, motion passed.**

Motion: by Moore, seconded by Howard, to approve a purchase order to Lakes Region Fire Apparatus for Tower 1 annual service and air brake system for a not to exceed figure of \$1,750. **All in favor, motion passed.**

Motion: by Moore, seconded by Brothers, to approve a purchase order to Lakes Region Fire Apparatus for Rescue 1 annual service for a not to exceed figure of \$750. **All in favor, motion passed.**

Motion: by Moore, seconded by Howard, to approve a purchase order to Jon Cyr for repairs to the driveway for Jewell Hill for a not to exceed figure of \$1,000. **All in favor, motion passed.**

Motion: by Moore, seconded by Howard, to approve a purchase order to Jon Cyr for driveway expansion at Central Station for a not to exceed figure of \$2,200. **All in favor, motion passed.**

Motion: by Moore, seconded by Brothers, to approve a purchase order to Skehan Home Center for shelf supplies for a not to exceed figure of \$300. **All in favor, motion passed.**

3. Review and Approval of Manifests

Motion: by Moore, seconded by Howard, to approve a payables manifest totaling \$23,129.28 dated October 6, 2014. **All in favor, motion passed.**

Motion: by Brothers, seconded by Howard, to approve a payroll manifest with a gross total of \$10,391.50 for September 2014. **All in favor, motion passed.**

4. Mail

- The Town of Ossipee will be offering flu shots on Thursday, October 9, 2014 at 1:00.
- A memo was received from Ellen White, Town Administrator, regarding the increase of social activity in the selectmen's office and the need to bring this to an end.
- Town Safety Committee will meet on Thursday, October 2, 2014 at 1:00.
- Correspondence was received from the PLT regarding the annual meeting which will be held on December 16, 2014.

5. Chief's Report – See attached report.

Motion: by Moore, seconded by Howard, to accept Chief's Report into the record. **All in favor, motion passed.**

6. Treasurer's Report

Motion: by Moore, seconded by Howard, to accept Treasurer's Report into the record. **All in favor, motion passed.**

7. Old Business

- A. Financial Audit** – We are still waiting for a draft report from the auditors.
- B. Jewell Hill Station** – We are still waiting for a bill from Roger Schipellite for the electrical work.
- C. Central Station** – Bergeron is going to submit some names for someone to clean and paint the front of central station. Huddleston stated that he was referred to Carl Hanson, a builder who could provide some guidance regarding the framing work needed at central station. Huddleston is also going to have Total Concept Property Management come take a look at it as well, and provide an estimate.
- D. Budget 2015** - Howard reviewed 2012, 2013 and 2014 budget reports to look for trends for the upcoming 2015 budget. He requested input on items relevant to payroll and vehicles as most of the other line items, with the exception of turnout gear, we will hold to the same budget as we have had in the past. He reviewed

recommendations for insurances. Huddleston noted his recommendations and discussion ensued.

E. **MS-34** – Commissioners executed the form for mailing to the DRA and copy to the town.

8. New Business

A. **Bid for Plowing** – We will have to have something for the next meeting to publish in the paper for bid.

8. Public Comments – None.

9. Adjournment

Motion: by Moore, seconded by Howard, to adjourn. **All in favor, motion passed.**

The Meeting adjourned at 7:27 p.m.

Approved on _____

10/20/14



Commissioner Paula Moore



Commissioner Gregory W. Howard



Commissioner Stanley N. Brothers