

**West Ossipee Fire Precinct
Commissioners Meeting
August 18, 2014**

Commissioners Present: Greg Howard, Stanley Brothers, Paula Moore

Recorded by: Xann Teryek – Precinct Commissioners’ Secretary

Call to Order: Moore called the meeting to order 6:02 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Moore, seconded by Brothers, to review and approve public meeting minutes of August 4, 2014. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Moore, seconded by Howard, to approve a purchase order to Skehan Home Center for the purchase of building supplies for the bathroom renovation at Jewell Hill Station to bring it ADA compliant for a not to exceed total of \$1,200. **All in favor, motion passed.**

Motion: by Moore, seconded by Brothers, to approve a purchase order to Indian Mound Hardware for a not to exceed total of \$450 for renovations of the bathroom at Jewell Hill Station to bring it ADA compliant. **All in favor, motion passed.**

Motion: by Howard, seconded by Brothers, to approve a purchase order and to return the executed estimate to Knight Security for the enhancement to the security system for Central Station for a total of \$1,690. **All in favor, motion passed.**

Motion: by Moore, seconded by Brothers, to approve a purchase order to Computer Port for the purchase of a laptop and software for a total of \$904.99. **All in favor, motion passed.**

Motion: by Moore, seconded by Brothers, to approve a purchase order to Staples for the purchase of a projector, screen, and wireless remote for training purposes for a total of \$721.25. **All in favor, motion passed.**

3. Review and Approval of Manifests

Motion: by Moore, seconded by Brothers, to approve a payables manifest totaling \$5,792.64 dated August 18, 2014. **All in favor, motion passed.**

4. Mail

A letter was received from Zions Bank stating that insurance on the equipment has lapsed. Moore will follow-up with the Property Liability Trust.

5. Treasurer's Report

Roberts reported that the checking account balance of \$58,074.02 as of 8/18/2014 after payables.

Motion: by Moore, seconded by Brothers, to accept the treasurer's report into the record. **All in favor, motion passed.**

6. Old Business

A. Financial Audit 2013

The commissioners feel that the auditors should have what they need and we should be seeing a draft audit soon.

B. Computer and Project/TV Evaluation

Huddleston explained why the projector would be better than a large screen television.

7. New Business

- A. MS-32 Form – Executed and will be filed.
- B. Next Meeting Date – The next Monday meeting is Labor Day. Therefore, we will meet on Tuesday, September 2nd at 6:00 p.m.
- C. The commissioners requested a list of improvements to central station.
- D. The budget report will be reviewed at the next commissioners meeting.
- E. Obtaining bids for plowing bid was discussed.

8. Public Comments – None.

9. Adjournment

Motion: by Moore, seconded by Howard, to adjourn. **All in favor, motion passed.**

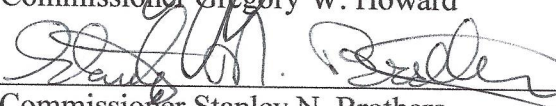
The Meeting adjourned at 7:23 p.m.

Approved on

9/2/14


Commissioner Paula Moore


Commissioner Gregory W. Howard


Commissioner Stanley N. Brothers