

**West Ossipee Fire Precinct  
Commissioners Meeting  
July 7, 2014**

**Commissioners Present:** Greg Howard, Stanley Brothers, Paula Moore

**Recorded by:** Xann Teryek – Precinct Commissioners' Secretary

**Call to Order:** Moore called the meeting to order 6:08 p.m.

**1. Review and Approval of Meeting Minutes**

**Motion:** by Moore, seconded by Howard, to review and approve minutes of June 16, 2014. **All in favor, motion passed.**

**2. Purchase Orders**

**Motion:** by Moore, seconded by Brothers, to approve a purchase order to F.W. Webb for brass fittings for the forestry vehicle totaling \$220.93. **All in favor, motion passed.**

**3. Review and Approval of Manifests**

**Motion:** by Moore, seconded by Brothers, to approve a payables manifest totaling \$53,252.87 dated July 7, 2014. **All in favor, motion passed.**

**Motion:** by Moore, seconded by Brothers, to approve a payroll manifest with a gross total of \$8,746.25 for June 2014. **All in favor, motion passed.**

**4. Review and Discussion of Mail Folder**

Mail was received from Zions Bank regarding on-line access.

**5. Chief's Report – Attached.**

**Motion:** by Moore, seconded by Brothers, to accept the Chief's report into record. **All in favor, motion passed.**

**6. Old Business**

**A. WOFD Policy Review**

**Motion:** by Howard, seconded by Moore, to approve the updated purchasing policy #2008-001. **All in favor, motion passed.**

**Motion:** by Brothers, seconded by Moore, to approve the updated cell phone policy #2010-04. **All in favor, motion passed.**

**Motion:** by Moore, seconded by Brothers, to approve the updated the payroll policy #2009-06. **All in favor, motion passed.**

**Motion:** by Brothers, seconded by Moore, to abolish the attendance at commissioners and fire department meetings policy #2011-003 adopted on February 7, 2011. **All in favor, motion passed.**

**B. Jewell Hill Station Repair**

Morton has repaired the building. Everything will be mounted on the building at the end of this week and Public Service will come next week.

**C. Financial Audit 2013**

An email was received from Kyle with Plodzyk & Sanderson with dates that he is available to meet. Paula will email Kyle to confirm July 15<sup>th</sup> at 3:00 p.m.

**7. New Business**

**A. Evaluations**

Chief Huddleston's evaluation is tonight. He will perform employee evaluations in September.

**8. Public Comments – None.**

**9. Adjournment**

**Motion:** by Moore, seconded by Brothers, to adjourn. **All in favor, motion passed.**

The Meeting adjourned at 7:18 p.m.

Approved on July 21, 2014

  
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Commissioner Paula Moore

  
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Commissioner Gregory W. Howard

  
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Commissioner Stanley N. Brothers