

**West Ossipee Fire Precinct
Commissioners Meeting
May 19, 2014**

Commissioners Present: Greg Howard, Stanley Brothers, Paula Moore

Recorded by: Xann Teryek – Precinct Commissioners’ Secretary

Call to Order: Howard called the meeting to order at 7:03 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Brothers, seconded by Howard, to review and approve minutes of May 5, 2014. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Howard, seconded by Brothers, to approve a purchase order to United Safety Services, LLC for \$750.00 for fire extinguisher services. **All in favor, motion passed.**

3. Review and Approval of Manifests

Motion: by Brothers, seconded by Howard, to approve a payables manifest totaling \$33,495.16 dated May 19, 2014. **All in favor, motion passed.**

4. Review and Discussion of Mail Folder – None.

5. Treasurer’s Report

The checking account has a balance as of May 15, 2014 is \$72,847.40.

Motion: by Howard, seconded by Brothers, to accept treasurer’s report as presented. **All in favor, motion passed.**

6. Old Business

A. WOFD Policy Review

Huddleston updated several policies and added two new ones. The commissioners will review the policies and have them ready for approval at the next commissioners’ meeting.

B. Jewell Hill Station Repairs

Howard stated he still does not have an invoice from Roger Schipellite for the electrical work done.

Motion: by Howard, seconded by Moore, to accept the two checks from Liberty Mutual Insurance for repairs at Jewell Hill Station for \$337.54 and \$5,328.78. **All in favor, motion passed.**

7. **New Business**

A. **Financial Audit 2013**

The commissioners have not executed an agreement with the auditors to have them provide audit services. Moore stated she will contact them.

B. **Central Station – Office Move**

The office items will be moved downstairs into the new office space this coming weekend.

Motion: by Howard, seconded by Moore, to authorize two personnel be on duty for all holiday weekends. **All in favor, motion passed.**

C. **Budget Report Review**

Howard mentioned that plowing for the next winter season needs to be put out to bid. Discussion ensued on renovating the upstairs and insulating the downstairs bay at Central Station, and on obtaining specs and to bring the building up to code. Huddleston stated he has thought of having the upstairs as a meeting area. He would like to invest in an overhead projector mounted from the ceiling with a drop down screen with the hope of running the appropriate wiring and mounting during renovation construction. Moore suggested a large screen television in which training videos, etc. could be run through a computer, lap top, tablet, etc.

8. **Mail – None.**

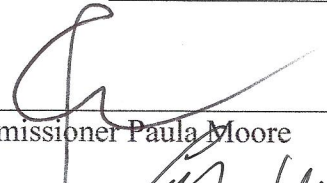
9. **Public Comments – None.**

10. **Adjournment**

Motion: by Howard, seconded by Moore, to adjourn. **All in favor, motion passed.**

The Meeting adjourned at 8:05 p.m.


Approved on June 2, 2014



Commissioner Paula Moore



Commissioner Gregory W. Howard



Commissioner Stanley N. Brothers