

**West Ossipee Fire Precinct
Commissioners Meeting
May 5, 2014**

Commissioners Present: Paula Moore, Greg Howard, Stanley Brothers

Recorded by: Xann Teryek – Precinct Commissioners’ Secretary

Call to Order: Moore called the meeting to order at 7:07 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Moore, seconded by Howard, to review and approve minutes of April 21, 2014. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Brothers, seconded by Moore, to approve a purchase order to NEAFC for \$325 for the chief’s attendance at the Annual Conference. **All in favor, motion passed.**

Motion: by Moore, seconded by Brothers, to approve a purchase order to the Sheraton Springfield Hotel for a total of \$326.10 for hotel accommodations while at the chief’s conference. **All in favor, motion passed.**

Motion: by Moore, seconded by Howard, to approve a purchase order to Seagraves Fire Apparatus for a total of \$6,300 for tower training. **All in favor, motion passed.**

Motion: by Moore, seconded by Howard, to donate unusable printer to the Lions Club. **All in favor, motion passed.**

3. Review and Approval of Manifests

Motion: by Moore, seconded by Brothers, to approve a payables manifest totaling \$13,588.24 dated, 2014. **All in favor, motion passed.**

Motion: by Moore, seconded by Howard, to approve a payroll manifest with a gross payroll total of \$7,808.00 dated April 30, 2014. **All in favor, motion passed.**

4. Review and Discussion of Mail Folder – None.

5. Treasurer’s Report – None.

6. Chief’s Report

Chief Huddleston provided his report to the Commissioners.

Motion: by Moore, seconded by Howard. **All in favor, motion passed.**

7. **Old Business**

A. **Pleasant North – Central Station Renovation**

Moore reviewed that emails were sent back and forth between her and Pleasant North, as well as a phone call. Moore explained Pleasant North's reasoning for the overages. Discussion ensued.

Motion: by Howard, seconded by Brothers, to approve payment to Pleasant North, LLC for \$3,085.00 for the additional masonry work needed on the north bay project additional. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve payment to Pleasant North, LLC for \$933.60 to cover the cost of the installation of a door between the north and south bays. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve payment of \$477.00 to Pleasant North, LLC for the installation of and additional passage door in the office space. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve an after-the-fact purchase order for \$1,049.11 for costs above and beyond the original contract. **All in favor, motion passed.**

B. **Policy Review**

Huddleston will email new forms to commissioners for them to review and then reproduce new policy packets for firefighters to review and sign. All job descriptions changed,

C. **Pavement**

Huddleston stated he will have Carl West contact someone about paving at Central and Jewell Hill.

8. **New Business – None.**

9. **Mail – None.**

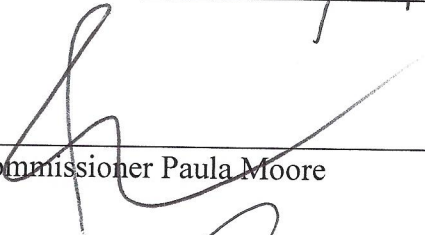
10. **Public Comments – None.**

11. **Adjournment**

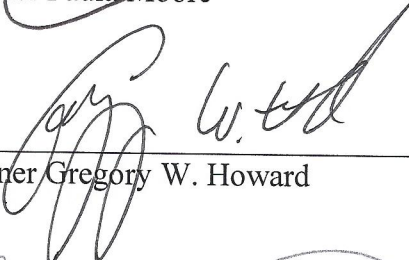
Motion: by Moore, seconded by Brothers, to adjourn. **All in favor, motion passed.**

The Meeting adjourned at 8:32 p.m.

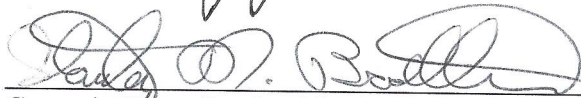
Approved on May 19, 2014



Commissioner Paula Moore



Commissioner Gregory W. Howard



Commissioner Stanley N. Brothers