

**West Ossipee Fire Precinct  
Commissioners Meeting  
April 7, 2014**

**Commissioners Present:** Greg Howard, Stanley Brothers, Paula Moore

**Recorded by:** Xann Teryek – Precinct Commissioners’ Secretary

**Call to Order:** Howard called the meeting to order at 7:04 p.m.

**1. Review and Approval of Meeting Minutes**

**Motion:** by Moore, seconded by Brothers, to review and approve minutes of March 17, 2014. **All in favor, motion passed.**

**Motion:** by Moore, seconded by Howard, to review and approve the Annual Meeting Minutes of March 15, 2014. **All in favor, motion passed.**

**2. Purchase Orders**

**Motion:** by Moore, seconded by Howard, to approve a purchase order to Crowell’s Towing for \$60 for Forestry 1 inspection. **All in favor, motion passed.**

**Motion:** by Moore, seconded by Howard, to approve a purchase order to Crowell’s Towing for \$60 for Forestry 2 inspection. **All in favor, motion passed.**

**Motion:** by Moore, seconded by Howard, to approve a purchase order to Ossipee Auto Parts for \$106.00 for Engine 1 maintenance. **All in favor, motion passed.**

**Motion:** by Moore, seconded by Howard, to approve a purchase order to Lakes Region Fire apparatus for \$465 for Engine 1 battery maintenance. **All in favor, motion passed.**

**Motion:** by Moore, seconded by Brothers, to approve a purchase order to NH Peterbuilt for three truck batteries for Engine 1 for a total of \$394. **All in favor, motion passed.**

**Motion:** by Moore, seconded by Howard, to approve a purchase order to Francis Lord for \$599 for training from 2009 to date. **All in favor, motion passed.**

**Motion:** by Moore, seconded by Howard, to approve a purchase order to Glen Tucker for reimbursement of \$20.34. **All in favor, motion passed.**

**Motion:** by Moore, seconded by Brothers, to approve a purchase order to Ben’s Uniforms for \$1,050 for update to uniforms. **All in favor, motion passed.**

**3. Review and Approval of Manifests**

**Motion:** by Moore, seconded by Brothers, to approve a payroll manifest with a gross total of \$7,458.00 dated March 31, 2014. **All in favor, motion passed.**

**Motion:** by Moore, seconded by Brothers, to approve a payables manifest with a total of \$4,046.82 dated April 7, 2014. **All in favor, motion passed.**

**4. Review and Discussion of Mail Folder – None.**

**5. Chief's Report**

13 calls were reported for the month of March 2014 (8 EMS calls, 1 fire call, 1 motor vehicle crash, 1 false alarm, 1 propane leak, 1 electrical problem.

**Motion:** by Moore, seconded by Brothers, to accept the chief's report into the record. **All in favor, motion passed.**

**6. Treasurer's Report**

The checking account balance is \$93,252.16.

**Motion:** by Moore, seconded by Howard, to accept the chief's report into the record. **All in favor, motion passed.**

**7. Old Business**

**A. Annual Meeting Paperwork**

Necessary documents were reviewed and executed and the package will be mailed accordingly.

**B. Central Station Renovations**

Huddleston updated the commissioners on Central Station renovations and Jewell Hill repairs.

**8. New Business**

Discussion ensued on how and when renovations of Central Station (upstairs) will take place and next month estimates will be obtained.

Howard requested Huddleston to review the policies and target the ones that need to be updated.

Emergency Vehicle Drivers Training course starts March 29<sup>th</sup>. The cost is down because we use the Property Liability Trust; the end result is \$15 per student.

Howard asked when the forestry vehicle would be available and completely reassembled. Huddleston stated he talked to Adam Riley and they are going to get a new pump for it. It will probably be back by the end of the month.

Howard stated that he reviewed the budget sheet and this should be reviewed by the commissioners once a month.

Discussion ensued on installing 8-foot concrete pillars (with plastic sleeve alternative) at Jewell Hill to protect the doors. Huddleston asked Welch to obtain pricing and suggested that Ambrose could help as they provided these for Tuftonboro station.

Huddleston will be getting another revised estimate on fixing Jewell Hill. The metal must be paid for in advance before Morton Building Company will order it. We are going to have to have our electrician there, deaden the building, take everything off the wall to work, then have electrician put everything back on the wall to energize it.

Howard stated that once The Hobbs is open, we will have to consider having the pavement fixed and painted, sealed, and painted with "No Parking" lines so campers, etc. will not park there.

9. **Public Comments** –None.


10. **Adjournment**

**Motion:** by Moore, seconded by Howard, to adjourn. **All in favor, motion passed.**  
Meeting adjourned at 8:07 p.m.

Approved on

April 21, 2014

  
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Commissioner Gregory W. Howard

  
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Commissioner Paula Moore

  
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Commissioner Stanley N. Brothers