

**West Ossipee Fire Precinct  
Commissioners Meeting  
November 4, 2013**

**Commissioners Present:** Paula Moore, Greg Howard, Stanley Brothers

**Recorded by:** Xann Teryek – Precinct Commissioners’ Secretary

**Call to Order:** Howard called the meeting to order at 7:05 p.m.

**1. Review and Approval of Meeting Minutes**

**Motion:** by Howard, seconded by Brothers, to approve meeting minutes of October 21, 2013 as presented. **All in favor, motion passed.**

**2. Purchase Orders**

**Motion:** by Howard, seconded by Brothers, to approve a purchase order to Ipage.com for \$145.82 (automatic checking account debit) for the annual renewal for the website, domain privacy, and site lock. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Brothers, to approve a purchase order to Fleetmasters, Inc. for upgrade to the platform control on the tower for \$29,455.00. **All in favor, motion passed.**

**Motion:** by Brothers, seconded by Howard, to approve a purchase order to Zack Taggart for \$35.00 for reimbursement of radio reprogramming. **All in favor, motion approved.**

**Motion:** by Howard, seconded by Moore, to approve a purchase order to Pleasant North, LLC for a total cost of \$7,630, to pay \$2,543.33 tonight which is a deposit, for central station bathroom renovation work with a note added to include the insulation for the outside wall and installation of a section of heat and a note added for work to be finished by 12/31/2013. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Moore, to approve a purchase order to Pleasant North, LLC for a total cost of \$8,815, to pay \$2,938.33 tonight which is a deposit, for central station bay renovations to include removing the existing garage door, frame the opening and replace with matching veneer, replace insulated passage

door with a note added to be completed by 12/31/2013. **All in favor, motion passed.**

**3. Review and Approval of Manifests**

**A. Payables Manifest**

**Motion:** by Howard, seconded by Brothers, to approve a payables manifest dated November 4, 2013 totaling \$11,275.51. **All in favor, motion passed.**

**B. Payroll Manifest**

**Motion:** by Howard, seconded by Brothers, to approve a payroll manifest dated October 31, 2013 for a gross total of \$7,678.75. **All in favor, motion passed.**

**4. Review and Discussion of Mail Folder**

A letter was received from The Health Trust dated 10/22/2013 regarding their Annual meeting on December 10, 2013.

Correspondence was received from the Property Liability Trust dated 10/31/2013 regarding the unemployment compensation base rates being reduced by 5%, the reduction in rate will be effective from 7/1/2014 through 6/30/2015. It also explained the insurance breakdown. Moore will follow up with the Property Liability Trust regarding paying SUTA through them instead of directly to the Employment Security Bureau.

**5. Chief's Report**

Huddleston reported 20 calls for October 2013 to include 1 motor vehicle collision, 14 EMS calls, 1 hazardous condition call, 1 false alarm (medical), 1 building fire, and 2 service calls (animal rescue, lock out).

**Motion:** by Howard, seconded by Brothers, to accept the chief's report into record. **All in favor, motion passed.**

**6. Old Business**

**A. Former Fire Chief**

Paperwork was received from the Third Circuit Court. Brad Eldridge was charged with fraudulent use of a credit card and official oppression (abuse of power as a public municipal official). The original sentence was for 60 days, suspended and one year probation. The precinct should be receiving a restitution check for \$878.60.

**B. MS-34 & MS-35**

The commissioners received the MS-35 from the auditors and then executed the MS-34 and delivered both to the NH DRA and the selectmen on 10/25/13. They have been signed, scanned, and put on website.

**C. 2014 Budget**

Huddleston noted there is grant money available for the exhaust systems at Jewell hill. Discussion took place on obtaining a few more totals for finalizing this budget.

**D. WOFD Training**

Huddleston stated beginning in 2009, the job descriptions outline training and general requirements. Huddleston will sit down with Chief Mike Brownell next week and come up with some global idea of something more than the generic requirements. Huddleston thinks the three chiefs need to come up with a plan and meet with the selectman to see what they would like to see required. Discussion ensued on different avenues of training and what type of training is needed for certain positions. It was agreed that the job descriptions can be used to outline training required; separate training policies are not needed.

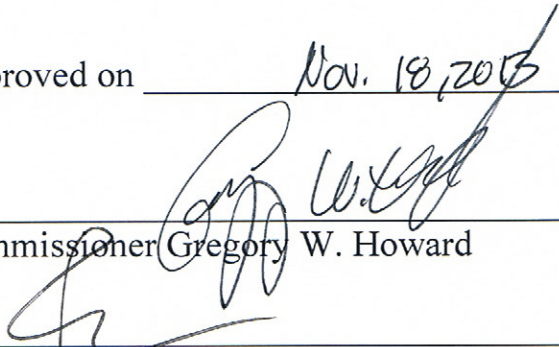
**7. New Business – None.**

**8. Public Comments – None.**

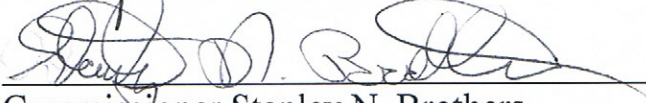
**10. Adjournment**

**Motion:** by Howard, seconded by Brothers, to adjourned at 9:08 p.m.  
**By roll call vote, all in favor.**

Approved on Nov. 18, 2013

  
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Commissioner Gregory W. Howard

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Commissioner Paula Moore

  
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Commissioner Stanley N. Brothers