

**West Ossipee Fire Precinct
Commissioners Meeting
September 3, 2013**

Commissioners Present: Paula Moore, Greg Howard, Stanley Brothers

Recorded by: Xann Teryek – Precinct Commissioners’ Secretary

Call to Order: Howard called the meeting to order at 7:05 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Howard, seconded by Brothers, to review, discuss and vote on meeting minutes of August 19, 2013. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Howard, seconded by Moore, to approve a purchase order to Brand Company for a not-to-exceed figure of \$450 for three light box flashlights. **All in favor, motion passed.**

Motion: by Howard, seconded by Brothers, to approve a purchase order to Ward’s Boat Shop for two rims and tires for the airboat trailer for a total of \$170. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to Moore Medical for EMS supplies for a total of \$507.32. **All in favor, motion passed.**

3. Review and Approval of Manifests

A. Payables Manifest

Motion: by Howard, seconded by Brothers, to approve a payables manifest dated September 3, 2013 totaling \$3,664.89. **All in favor, motion passed.**

B. Payroll Manifest

Motion: by Howard, seconded by Brothers, to approve a payroll manifest dated August 31, 2013 with a gross total of \$8,479.25. **All in favor, motion passed.**

4. Review and Discussion of Mail Folder

A letter dated August 30, 2013 was received from The Property Liability Trust with a check for \$2,597.32. Howard reviewed the letter explaining that the PLT experienced a surplus of \$3.1 million which was returned to its members and the enclosed check represented the Precinct's portion of that surplus.

Motion: by Howard, seconded Moore, to accept check from the Property Liability Trust in the amount of \$2,597.32. **All in favor, motion passed.**

5. Chief's Report

Huddleston reported 21 EMS calls, 4 fire calls, 1 service call, 1 false alarm, and 1 weather related call.

Motion: by Howard, seconded by Brothers, to accept the chief's report into the record. **All in favor, motion passed.**

6. Old Business

Central Station Renovations

Addison Mason Builders was in to fix the door but there is still more work to be done.

Howard reviewed building maintenance items recommended by Bergeron Technical Services. Discussion took place on what is still needed to be done and what has been done to date.

Huddleston reported he has received estimates for replacing the well at Central Station. Three companies were contracted, two estimates were received. The abutting property had a well put in and ran into some significant problems. They have gone back to a 2" point with a pump system. The chances of this lasting are slim. This will also require a filtration system to treat the water. The former Whittier House property has a gravel well at 190 feet. Northway bank has a bedrock well at 170 feet. The abutting McConkey property has a gravel well at 85 feet. MacDonald's well is down approximately 500 feet. The best case scenario for Central Station would be a gravel well down to 100 feet with a screen at the bottom of the casing with a pump.

Streeter estimated a 100 foot gravel well to be \$7,500 and possibly up to \$14,000 if it needs to go deeper. They would start off trying to do a gravel pack. They cannot guarantee that they would find water at 100'.

Hartley estimated a 100 foot gravel well to be \$9,800 and possibly up to \$19,750 if they need to go deeper.

Thomas Well won't even consider it; they don't do gravel wells.

Huddleston stated we are rapidly running out of water and it seems to be getting worse and worse every week. After talking with Streeter and Hartley, he doesn't know if we can afford to replace the well at this point and wonders if we can get by until next year's budget. Howard stated, Moore and Brothers agree, that replacing the water supply for Central Station should be the number one priority within this year's budget, ahead of other things we would like to do. Howard stated we need to develop specs and put it out to bid. Huddleston will contact Dave Senecal to see if he has any generic bid specs. Brothers recommended talking to Tuftonboro's chief to see if they had some specs as they recently built a new station. Huddleston will have some bid specs for approval at the next meeting so we can put this out for bid.

Discussion took place on possibly replacing a couple more ballasts downstairs. This would be \$100 for two ballasts. We will get this taken care of over the next couple of weeks.

7. **Budget Items for 2013**

Building items not being done this year will take priority next year. Huddleston would like to see the following increases:

Protective Clothing from \$10,000 to \$14,500
Fuel increase by \$500
Training increase from \$6,000 to \$20,000.

With regard to the increase for training, Huddleston explained that we have very nice equipment that we have never been trained to use and explained the training he recommends. This training may reduce our ISO rating which right now is a 9 and the way to reduce it is to document training among other things.

Discussion took place on using Capital Outlay and that two more exhaust systems are needed at a cost totaling approximately \$20,000 for apparatus currently at Jewell Hill Station.

Huddleston is still waiting for an estimate for a new control system on the tower. With what we have left over this year and proposed for next year, he hopes this can be taken care of.

8. New Business

Evaluation/Promotions

Huddleston announced Matthew Welch has been promoted to the rank of Captain. Edward Call has been promoted to Deputy Chief.

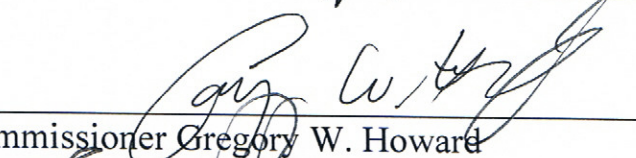
Howard stated he would like to have a picture of the two of them with their updated uniforms so we can make a formal announcement.

9. Public Comments – None.

10. Adjournment

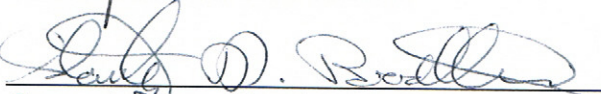
Motion: by Howard, seconded by Brothers, to adjourned at 8:25 p.m.
By roll call vote, all in favor.

Approved on 9/16/13



Commissioner Gregory W. Howard

Commissioner Paula Moore



Commissioner Stanley N. Brothers