

**West Ossipee Fire Precinct
Commissioners Meeting
July 15, 2013**

Commissioners Present: Paula Moore, Greg Howard, Stanley Brothers

Recorded by: Xann Teryek – Precinct Commissioners’ Secretary

Call to Order: Howard called the meeting to order at 7:00 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Brothers, seconded by Howard, to review, discuss and vote on meeting minutes of July 1, 2013 as presented. **All in favor, motion passed.**

Motion: by Brothers, seconded by Moore, to review, discuss and vote on non-public meeting minutes of July 1, 2013 as presented. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Howard, seconded by Moore, to approve a purchase order for \$325 to Treasurer, State of New Hampshire, Department of Safety for reimbursement for a course that could not be completed due to the firefighter being claustrophobic. This is reimbursement for half of the course, Mutual Aid paid the other half. **All in favor, motion passed.**

Motion: by Howard, seconded by Brothers, to approve a purchase order for a total of \$450 to Ossipee Mountain Electronics for flat rate pager repairs (3 at \$150 each). **All in favor, motion passed.**

3. Review and Approval of Manifests

A. Payables

Motion: by Howard, seconded by Brothers, to approve a payables manifest dated July 15, 2013 totaling \$453.23. **All in favor, motion passed.**

4. Review and Discussion of Mail Folder

A letter was received from the Town of Ossipee's Trustee of Trust funds undated regarding a request from the Precinct that the bank statement for the capital reserve account be sent to the Precinct on a monthly basis. The statement was enclosed.

A brochure was received regarding a workers' compensation overview seminar on August 13, 2013.

The January 2013 statement was received from Zions Bank.

5. Old Business

A. Central Station Renovations

Howard stated he has not been able to reach AM Builders. Carl will follow-up on Central Station renovations. Discussion ensued on what type of door to have (same as other one). Huddleston suggested considering someone else to do the work. Howard reviewed his visions of what should be done (i.e the bathroom). AM Builders is contracted to finish the doors. Huddleston will contact Dave Senecal to review considered renovations. Work could then be put out to bid. Howard noted we should also consider talking to the insulation company to discuss finishing the insulation now that the exterior is sealed.

Howard stated he will talk to Rymes Propane regarding a set price for the upcoming heating season.

B. Audit 2012

Via email, policies and the encumbered funds pdfs. have been forwarded to the auditors. We are waiting to hear from them on a date to review.

6. New Business

Howard prepared a letter to Mark McConkey stated the Precinct cannot accommodate the use of building/property for a non-West Ossipee Fire Precinct event. Howard reviewed the letter. All were in agreement of sending it to McConkey.

7. Public Comments

Huddleston requested a proposed Warrant Article be presented at the next Annual Meeting giving the commissioners authorization to accept any grants that may come along.

Matt Welch came forward stating he and a couple others are looking for a place to hold a benefit dinner for Chris Tozier and asked if they can use the Jewell Hill station. In light of their decision regarding Mr. McConkey's request, they informed Mr. Welch that they would be unable to grant his request. Brothers suggested using the Legion Hall whereas they have a full kitchen, etc. and are setup for providing a dinner; he provided contact information.

Huddleston reported that the firefighters' mandatory participation for the first quarter was good.

8. Adjournment

Motion: by Howard, seconded by Moore, to adjourned at 7:32 p.m. **By roll call vote, all in favor.**

Approved on 8/5/13



Commissioner Gregory W. Howard



Commissioner Paula Moore



Commissioner Stanley N. Brothers